YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Udaynarayanpur Madhabilata Mahavidyalaya
• Name of the Head of the institution	Dr. Arabinda Ghosh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03214291061
• Mobile No:	9434543278
• Registered e-mail	principalumm@gmail.com
• Alternate e-mail	ghabrnp33@gmail.com
• Address	P.O-Jangalpara, Udaynarayanpur, Dist- Howrah
• City/Town	Udaynarayanpur
• State/UT	West Bengal
• Pin Code	711226
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)	
• Name of the Affiliating University	University of Calcutta	
• Name of the IQAC Coordinator	Dr. Sreemoyee Banerjee	
• Phone No.	03214291061	
• Alternate phone No.	8017724912	
• Mobile	9477038718	
• IQAC e-mail address	iqacumm@gmail.com	
• Alternate e-mail address	sreemoyee18@gmail.com	

3.Website address (Web link of the AQAR (Previous Academic Year)	http://udaynarayanpurmahavidyalaya.org/UploadedFiles/126426AAQAR%202020-2021%20Submitted%20copy.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://udaynarayanpurmahavidyalaya.org/UploadedFiles/196311AAcademic%20Calendar%202021-2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.54	2016	16/09/2016	15/09/2021

6.Date of Establishment of IQAC	16/07/2014

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
West Bengal Government	Salary	Higher Education Department	2021, 365 days	33938034

8.Whether composition of IQAC as per latest NAAC guidelines	Yes

• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	6
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)
IQAC played a crucial role to implement curricular and co curricular activities successfully amidst the pandemic situation.
IQAC has been successfully created a research friendly ambience in the institution. Two faculty members submitted their thesis in this academic session. Also, the teachers were being insisted to attend seminars and workshops regarding academics and administration. IQAC also have ensured the financial assistance from the college authority for such purposes.
This year, IQAC took initiative to improve the status of its library. KOHA has been introduced. Online accession has been done. N-List membership has been initiated.
To utilise the resources within the college premises, IQAC has decided to implement rain water harvesting system, to create herbal garden and to reinforce the eco-friendly campus (by fully restricted usage of vehicle inside the college campus) from the coming session.
IQAC formed two separate groups comprising of teachers and non-teaching staff to track record of scholarships and the proper maintenance of ICT tools, smart classroom, laboratory equipment etc. Thus, we believe, a holistic sense of responsibility will be imbibed among the stakeholders.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To ensure successful teaching in blended mode.	1. We made different routines and separate lesson plans to overcome the barriers of the teaching learning process in blended mode.
2. To start taking students feedback through web portal.	2. The software developer of our college made a different student portal through which all feedback reports have been collected.
3. To take institutional membership of N-List.	3. The Library Committee took the initiative to take institutional membership of N-List and the faculty members have started using this online library access.
4. To create more student-centric interactive platforms, like student seminars, ex-students talk, student-exchange programmes, inter college competitions etc.	4. The institution has successfully its new venture 'Alumni Ambassador' programme--a platform of senior-junior bondage.
5. To ensure 100% vaccination of the students, teachers and staff members.	5. At the end of the session, almost everyone has been vaccinated.
6. To create a committee to keep record of scholarship.	6. A committee has been formed.

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	02/07/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	20/01/2023

15.Multidisciplinary / interdisciplinary

The institution encourages the multidisciplinary/interdisciplinary ethos of the NEP. Since it does not have the freedom to frame syllabi, teachers attempt to inculcate an interdisciplinary outlook in the students both through classroom teaching and project work. The Departments of Bengali and Music, for instance, collaborate in the teaching-learning of a unit on folk traditions within the syllabus of the Department of Bengali. The NSS unit of the college undertakes regular programmes involving community engagement and development. A seminar on moral values is held by the college every year for the holistic development of its students. Value education forms an essential part of the teaching-learning of various departments, including, but not limited to the departments of Philosophy, Bengali, English, and Sanskrit. The Gender Sensitization Cell of the college imparts invaluable knowledge on the values of equality and equity through student engagement in various programmes and seminars. The institution supports and promotes the Green Campus initiative. Further, several departments organise programmes on facets of environmental awareness every year and also incorporate knowledge on environmental issues within teaching-learning.

16.Academic bank of credits (ABC):

Our college is an affiliated college under the University of Calcutta. We are bound to follow the guidelines made by the University in every single step. Unless our affiliating university directs us about sending the credits earned by the students, we cannot take any initiative in this regard. So, we have not yet registered ourselves under ABC.Institution will surely join ABC scheme as and when our affiliating university introduces it.

17.Skill development:

Two major setbacks most students in a rural institution like ours have to encounter in the professional sphere are their inability to express themselves in English and the lack of essential soft skills. Since the knowledge of both is imperative in occupational spheres today, the institution offers its students a Spoken English and Soft Skills Development certificate course each year. Through this course, students are trained in fluent communicative English. Further, they acquire essential soft skills such as interview

etiquette, stress management, workplace conflict management, and so on, to ensure that they flourish in their respective work spaces as efficient, balanced, and well-rounded individuals. This year, the course was successfully conducted in the online mode by Abhinaba Institute with enthusiastic participation from 84 students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Udaynarayanpur Madhabilata Mahavidyalaya takes pride in the dissemination of Indian cultural values and heritage to its students. The Departments of Sanskrit, Philosophy, Bengali, and Music are the major actors in this endeavour. Teaching-learning in these departments occurs in Indian languages. Other departments also take classes in the bilingual mode (Bengali and English).Further, the supremacy and varied applicability of Indian knowledge systems are upheld by departments through various courses, activities, wall magazines, seminars, and webinars. The cultural activities of the college also lay great emphasis on keeping alive Indian traditional art forms like Bharatnatyam, Kathak, Indian classical music, and the painting of alpanas. Being part of a heritage-laden rural ecosystem, Udaynarayanpur Madhabilata Mahavidyalaya also encourages students to participate in activities and gather knowledge that enlighten them about the cultural richness of the area they reside in.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Programme and Course outcomes are determined by the college and its various departments at the onset of the semester. Following this, teachers so calibrate their teaching methods as to ensure the achievement of pre-determined course and programme outcomes. The course completion percentage and pass percentage of the institution is quite high thereby showing the achievement of desired outcomes. Add-on courses such as the Spoken English and Soft Skills Development course further enable the institution to attain the desired outcome of producing presentable and 'hire-able' young graduates. Students working in various sectors after graduation as well as being selected to pursue higher studies attest to the success of Outcome Based Education in the institution

20.Distance education/online education:

Udaynarayanpur Madhabilata Mahavidyalaya believes in keeping pace with changing times. It has successfully conducted courses on Spoken English in the online mode for two consecutive years. It shall endeavour to add more such courses for the students. The college is equipped with 2 smart classrooms and a separate virtual classroom to enable teaching-learning in blended mode. Online classes have been

held by teachers throughout the COVID period. Several webinars and cultural competitions were also organised for the teachers and students of the college during this time. Even after the reopening of the college, the spirit of technology-driven blended learning has stayed alive and is encouraged in the institution.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**11**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1627**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**400**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**391**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	18

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	18

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	17
4.2 Total expenditure excluding salary during the year (INR in lakhs)	26.14
4.3 Total number of computers on campus for academic purposes	14

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Udaynarayanpur Madhabilata Mahavidyalaya has multiple methods to deliver an effective curriculum in the colleges. From the very beginning of an academic session, departmental heads conducted a meeting to talk over the themes and topics in the courses are distributed among the teachers. How many classes will be granted for each topic is decided according to the CBCS syllabus. College administration through the routine committee provides a well-constructed weekly routine for each semester/year for the UG courses. A good number of visiting professors are in touch with several departments of the institution. We have a large central

library in our college with plentiful monographs. We have couple of smart classrooms and faculty members regularly utilize this facility. Various classroom teaching methods are regularly used for the effective delivery of the curriculum. These include:

- Chalk and Blackboard method.
- Use of Scientific models and charts for effective delivery.
- Group discussions amongst the students during the class.
- Micro-teaching and students seminar related to curriculum.
- Paper presentation by the students.
- Proper and adequate instrumentation facility given to the students of Science Departments for their practical classes.
- Educational excursions and field works need based survey programs coordinated by the Departments.
- Seminars and special talks by experts

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar is an integral part of our institution. We sincerely have made the calendar for every academic session. University of Calcutta had prepared the core calendar and after that several departments and their fellow faculty members of our college modified it in their own suitable way. We distribute the modified calendar to every students of our institution before the commencement of the Academic Session via our college website. Primarily we follow the examination procedure based on the university instruction. But we maintain the progress record of each student by following our academic plan. Firstly the orientation is done before each semester. Then comes the distribution of lesson plans among the students. After that, the teaching learning flows in its own way. Before commencement of the examination, we do a parent-teacher meet regarding the students' academics, attendance record, behaviourial parts etc. Then they go through the examination part (Internal and Tutorial). All the teachers try to solve every single doubt and correct their problems thoroughly.Thus the Continous Internal Evaluationcomes to the completion.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in **C. Any 2 of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

`01`

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

`5%`

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

`84`

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

We have different isssues relevant to Professional Ethics, Gender, Human Values, environment and sustainability into the curriculam.There is a compulsory course for 2nd semester students on Environmental Science offered by the University of Calcutta.To inculcate said issues among the students, different cells of the college along with IQAC, conducted some programmes during this academic year.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

626

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

C. Any 2 of the above

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows　　**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://udaynarayanpurmahavidyalaya.org/UploadedFiles/886522AStudent'%20Feedback%20Analysis%20Report%20-%20SUMMARY.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

891

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

256

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Following strategies are adopted for improving academic performance of the slow learners:-

- Special attention is given to the students in the classes, who are identified as the weaker students. Doubts and personal difficulties regarding the subject are solved in the classes.
- In the start of the session fundamentals are taught for the better understanding of the subject. Concepts which could not be grasped easily are repeated in consequent classes.
- Extra classes are conducted for the full coverage of the syllabus where the involvement of the students is ensured which results in the interactive teaching- learning process
- Advanced learners are motivated to strive for higher goals. They are provided with additional inputs for better career planning and growth like:
- Different departments organise student seminars, group discussions, wall magazines, on selected topics, technical quizzes to develop analytical and problem solving abilities in them and thereby to improve their presentation skills.
- Encouraging them with extra care to obtain University ranks.
- Use of Proctors in Teaching Learning Process:Advanced learners are encouraged to become proctors. Proctors are the advanced students of the class who help other students to learn.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1627	**18**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning is promoted through:

Summing –up of class-lectures by students

- **Completing assignments/ projects[Department of Geography, English, Education and Political Science etc.]**
- **Undertaking field-survey and project-work [Department of Geography, Environment etc.]**
- **Analysis of experiments after practical classes [Department of Geography, Science etc.]**
- **Discussing a video clip/ performance after watching it [Social studies and humanity]**
- **Evaluating films shown for the purpose of classroom teaching or promotion of awareness[humanity departments**
- **Participative learning is done in the following ways:-**

- **Participation in :**

- **Inter College Youth parliament debate**
- **Inter college Quiz Competition**
- **Various Cultural programmes such as Fresher's Welcome, Celebration of Teachers' day, Saraswati Puja, Annual Social Programme, Basantautsav, RabindraJayanti and organisation of Blood Donation Camp etc.**
- **Sports activities and competitions**
- **Extension activities such as NSS**
- **Preparing Charts/ posters**
- **Publication of departmental wall magazines and annual college magazine Problem-solving learning is used in the following ways:-**
- **Inviting students to solve a problem which involves critical thinking [Department of Geography, Philosophy(Logic),**

Science].
- o **Solving problems on different topics raised by the students(All department).**

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To facilitate teaching- learning process, the college makes use of ICT. The college faculty uses audio-visual aids like use of smart classrooms and projectors in teaching. The college provides internet facilities to all students and teachers for acquiring advanced knowledge and skill.The teachers took classes via different online platforms like whatsapp group, google meet, zoom etc. during thepandemic period. They also took tests using testmoz, quizz, google forms, mentimetre etc. The college also provide an youtube channel where important lectures and discussions have been uploaded for thebenefit of the students. This year the classes were held in blended mode. So the ICT techniques both in online and offline modes helped to accelerate the teaching learning process.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://udaynarayanpurmahavidyalaya.org/doc/Description%20of%20the%20ICT%20enabled%20tools%20for%20effective%20teaching.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

105

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **The college strictly adheres to the University's prescribed rule regarding holding of internal assessment.**
- **Short answer type questions are preferred in Internal Assessment to eliminate subjectivity of evaluation. Also utmost care is taken to avoid leniency.**
- **Evaluated scripts are shown to students to make them aware of their lapses. Teacher-examiners discuss the errors and justify the score in the class to ensure that the students find the evaluation unbiased and transparent. Students are thus given scope to be satisfied that their answer scripts have been properly evaluated and they can interact with the teachers in case they have any point of disagreement.**
- **The parents are informed if the performance of a student is very poor.**
- **Various academic programmes like Quiz competitions, essay writing and current affairs competitions are organised in which students are assessed.**
- **Collaborating group work, field work, excursion reports and students' presentations have been made an essential part of most courses. Project work is also increasing a part of most courses like Geography, Education, History, Political Science etc.**
- **In University Practical examination, help of subject experts from other colleges are taken for the sake of transparency.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the college- level, the students are provided with correct answerscripts by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. If there is any tabulation related error in the assessment, corrections are duly made by the examiners and the corrected marks are officially posted against the name of the concerned student. The parent-teacher meeting is a regular phenomenon for the First year students. If there is a marked discrepancy between class performance and performance in examination of a student, teachers consider it to be their responsibility to identify the cause behind such discrepancy.

As regards external examination, the students appear in examination at a venue other than their college. The answer scripts bear code marks to maintain confidentiality of evaluation and examiners other than the teachers of their college evaluate the scripts within a given time frame. After the publication of results the students can apply for review. The college gives wide publicity to the dateand processes of applying for the review and the FSI. A student can also file RTI regarding his/her scripts. There is a clear notification regarding RTI in the college website.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to the teachers and the students. Mechanism of communication of course outcomes are: Decided in the Academic Sub Committee meeting by the Head of the Departments. Posted in the college website Posted in the college notice board Intimated to the students in the class room

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcomes, programme specific outcomes and course outcomes are duly evaluated by the institution. One of the methods that our college follows while doing so is the assessment of teaching-learning on the basis of student feedback system. Our college has a grievance Redressal Cell, where the students can also place their problems at any point of time while studying. Parent teacher meeting is organised by individual departments. The institution keeps a record of a programme outcome achievement. Organising class-tests and quizzes, seminars, webinars, workshops etc areparts of the improvement scheme. In order to achieve programme outcomes, some departments of the college hold interview to ensure quality of students enrolled and for a better pass percentage as well as reputation of the college. The IQAC of the college publishes an overall academic report, which is displayed on the college website as part of the mechanism of communication which states the level of attainment of programme outcomes among many others.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

283

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/spreadsheets/d/14-YZcirtOmJ2VwygNQEDFWZlMfjympj838WMWEwmIGo/edit#gid=876294007

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings during the year

08

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the period from July 2021 to June 2022, the NSS unit of Udaynarayanpur Madhabilata Mahavidyalaya took significant strides in community development and social service. One notable achievement was the successful execution of a 7-day special camp held from 25th March 2022 to 31st March 2022.The camp kicked off with a comprehensive household survey. NSS volunteers, armed with knowledge and compassion, engaged with the villagers to collect vital health-related data. The survey aimed to identify prevalent health issues and raise awareness about healthy living practices. Another essential aspect of the camp was the cleaning program conducted in the traditional temple of the area.As advocates of education, the NSS unit organized free coaching sessions for school-going children in the vicinity. Furthermore, the NSS unit took a keen interest in the holistic development of children in the village. In pursuit of this goal, they distributed educational aids among the young learners, including books, stationery, and other essential learning materials.TheNSS unit took up a green initiative during the camp. They actively participated in tree plantation drives within the village. Through their active participation in various community-centric activities, the NSS volunteers gained invaluable social experiences.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`01`

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`38`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college recognises teaching-learning processes as the cornerstone of an educational institution. In order to facilitate said processes, the institution has sixteen spacious and fully functional classrooms. The teaching practice combines traditional chalk and lecture methods with digital modes to enhance learning experience. Three classrooms are fully equipped with ICT facilities. Overhead LCD projectors and sound system are present.The institution also has a virtual classroom run by the Admitek Genius software. There are four well-equipped laboratories to aid practical learning for the students.The library is well-stocked with booksfor students and teachers of all departments.To garner enthusiasm for sports in all students, the institution providesa large playground (Size 100 x 55 Square Meter) as well as a well-equipped mini indoor games hall. The Department of Music is equipped with several musical instruments [Khol ,Pakhawaj, Tabla, Tanpura and Harmonium] for the seamless transition from theory to practise in the teaching-learning of music.UdaynarayanpurMadhabilataMahavidyalaya has a rural location wherepower exigencies are an everyday occurrence. In order to prevent disruption of classes owing to frequent power cuts, the institution has arranged for a generator [30 KV] which provides adequate power back up to run classes efficiently.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Each and every year the Cultural Committee of the college organises an Annual Cultural Competition and rewards the students to ignite their interest in different cultural activities. Besides, College Foundation Day, Rabindra Jayanti, Basanta Utsav etc. are celebrated with cultural activities. Although the college was closed due to COVID 19 Pandemic, various cultural programmes and competitions were organized throughout the year in online mode. Students with potential were groomed online for quiz, debate etc. by the expert teachers of the college. Usually, the students of the college are very enthusiastic about participating in inter-college competitions and they have earned outstanding performance record so far. There is

a music room (Size 8 x 8 Square Feet) where students regularly practise music. There is a playground (Size 100 x 55 Square Meter) in the college premise, where students regularly practise athletics, Kho-Kho, Volley ball, Kabaddi, Cricket, Football, Badminton etc.Participation in Yoga & Gymnastics is also encouraged among the students. There is a hall (Size: 30 x 21 Square Feet) the Department of Physical Education uses as Yoga centre and for practising Gymnastic skills. The Department has also a Mini Indoor Games Hall (Size: 30 x 22 Square Feet).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.63175

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is now automated using Integrated Library Management System (ILMS).In the year of 2020, open source software named KOHA (version: 18.11.10.000) has been installed.It is a customized version, customized by BIA (Bengal Library Association. It now provides open access to the faculty, staff and students through in house OPAC system and we are progressing towards fuller automation with services of 24/7 access and 24 x 7 x 365 OPAC search.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)

`0.59`

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`19`

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution updates its IT infrastructure with time and need. It maintains its accounts, administrative and several academic activities and student management system in a digitized way.Computers are interconnected with LAN and stable internet connectivity is available. Now the campus has password protected Wi-Fi facility with three Wireless access points.The virtual classroom is run on advanced software namely Admitek Genius software.The library is now fully automated, run on open source software named KOHA (version: 18.11.10.000) and provides open access to the faculty, staff and students through in house OPAC system.Besides, there are adigital notice board, 24 hoursCCTV surveillance, 6 printers,two Xerox machines etc.

Thebandwidth of internet connection isnow available with 100 MBPS.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

29.11782

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The library has log books to record footfall as well as books borrowed by students and teachers of the institution. The maintenance of log books for the laboratories occurs at departmental level. Stocks of equipment are maintained and hired technicians called in to repair faulty equipment whenever necessary. The computers are furnished with anti-virus packs, renewed immediately on their expiration. A log of furniture is also maintained by thecollege and hired carpenters aid in the fixing of damaged and/or broken furniture. The department of Physical Education and Music keep track of sports equipments and instruments and the college hires technicians for repair of said instruments whenever necessary.The College takes care that the classrooms are well-maintained and regularly cleaned. The lights, fans, benches, desks, chairs and boards are regularly checked and any problem, if found, is taken care of at the earliest. An Annual Maintenance Contract is in place for repair of gadgets. There are presently five water-purifiers and two water-coolers in the college. The maintenance of the water purifiers and generator are under an AMC with the concerned company

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

851

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

02

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills   **C. 2 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

51

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

It was a regular practice of our college to facilitate students' representation and engagement in various administrative, cocurricular and extracurricular activities. They always participateactively in student council, Governing Body, IQAC, Cultural Committee, Sports Committee, Anti Ragging cell and Grievance Redressal Cell. The college authority organisea prize distribution ceremony each year to facilitate the young achievers in cultrural and sports sector. But in this year, each activity completely went online due to the pandemic. We organised online cultural competition and facilitated all of them in virtual mode. We also took their views in different administrative works when needed even though all programmes were held online.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

04

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We don't have any alumni association. But now we are standing at the verge of making this specific association. We parallelly are trying to keep a record of the student progression. Moreover, we have started a programme called 'Alumni Ambassador' which works under the motto of Alumni engagement programme. The enthusiastic and successful alumni of our college have started working with us in different sectors like book editing, teaching, giving motivational speech to their juniors. Thus a strong bondage has been formed.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION Fulfilling the dreams and aspirations of higher education of the youth, especially girls, by inculcating in them the knowledge and skills necessary for further academic progress and for employment.

MISSION To provide the students with adequate infrastructural facilities and learning resources, including classrooms, laboratories, toilets, books, equipment, etc., and to promote the Gross Enrolment ratio (GER) and the teaching-learning process in the college. To introduce subjects and courses commensurate with the need and demand of the locality, the capacity and infrastructure of the college, and the profile of the students. To provide quality teaching in a friendly and healthy environment. To review the progress through various mechanisms including evaluation of learning outcome, self-evaluation of the faculty, and collection of feedback from the students and the guardians.

To ensure that the college governing body, which acts as highest administrative authority, is formed as per rules of the West Bengal Universities and Colleges (Administration and Regulation) Act, 2017 where adequate representation of teachers, non-teaching staff and students are guaranteed. To ensure that all decisions related to teaching, learning, evaluation, extra-curricular activities, etc. for the students are to be taken on the basis of the recommendations and suggestions of the teachers' council and teachers' committees

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

A classic example of decentralisation and participative management is conducting the huge task of admission of new students to the undergraduate course. In the 1st step Principal advises teachers` council to form an admission committee with representativesfrom all departments, non-teaching staff and studentswith Principal as chairman. The admission committee takes up all issuesfor admission on the basis of the guidelines of UGC, state government and affiliating University.Recommendations in this regard, if there is any, are then placed before the governing body (GB) of the college for approval and finalisation. After specific rules and procedures

for admission are finalised in the GB. Details of admission programme, classification and division of dutiesamong the staff are prepared by the admission committee.Theprospectus committee thenprepares thecollege prospectus and website committee uploadsthenecessaryguidelinesandnotificationsin the college website. The prospectus committee and the website committee are comprised of the members of teaching and non-teaching staff.

Since 2020, due to the pandemic situation, counselling and admission procedure was held through online mode. A group of teachers worked rigorously to make the whole process successful, even in 2021-2022 too.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Due to the pandemic situation, institution feels that teaching-learning process and other services related to student scholarships, salaries of staff should not be disrupted. Consequently, suitable plans were undertaken for conducting online teaching-learning process, getting information about students need, grievances, verification of students' scholarship applications and staff salary claims and bills through online mode. We had to continue this strategy in 2021-2022 as this academic session was conducted through blended mode.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning system of our college is mainly based on the rules

and regulations of the State Goverment and the affiliating University. In terms of First Statutes, 1979 of the University of Calcutta, and now in line with West Bengal Universities and Colleges (Admission and Regulations) Rules,2017, the administrative responsibilities lie upon the Governing Body(GB). It is constituted and formed as per norms of the Govt. nominees, nominees of the affiliating University, representative of teachers, non teaching staff, students and Principal as the ex-officio Secretary. The powers and functions of GB is specifically mentioned in the statutes.

The Finance Committee, Academic Sub committee, Purchase Committee have been formed under the consideration of GB for smooth and transparent functioning of the institution. There is a Teachers' Council (TC) which works as a bridge between the teachers and the authority. There are different sub committees within the TC for organising different sectors. Library Advisory Committee deals all the issues related to library.Anti Ragging Committee, Grievance Redressal Committee,Councelling Committee and Gender Sensitisation Cell are formed on the basis ofUGC guidelines. These are formed to provide 'student support'.

We have the IQAC to monitor all the academic and administrative sectors.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

i) There is an Employees Credit Cooperative Society for the teaching and non-teaching staff of the college. It provides loans and advances to the staff members up to Rs.8lakh on easier terms and conditions.

ii) A system of free medical check-up facility for the staff and the students was introduced from the middle of 2019 but it has been discontinued since March, 2020 when Pandemic began.

iii) Teaching and non-teaching staff of the college are being included in 'Swasthya Sathi Scheme' and 'West Bengal Health Scheme' of state government. They provide cashless medical treatment facility for the staff themselves and their respective family members in designated hospitals.

iv) Financial assistance up to Rs. 10,000/ from college fund for emergency health and urgent causes are being given to the staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

07

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is a well designed and fully operational performance appraisal system for both teaching and non teaching staff of the college. Report on the respective performances at the institution of all the staff are collected annually. For the teaching staff, information are collected for each academic session on issues like number of days attended, number of leaves taken, number of classes taken,method and mode of online classestaken, usage of modern teaching aids, percentage of syllabus covered,association with extra curicular activities, developement works of the institution etc.

For the non teaching staff, it mainly comprises of the office management system, e-governance, welfare measures, student-office relationship etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In respect of conducting financial audits both internally and externally, institute's objective is to follow adequate and necessary steps for maintaining financial discipline. Care is taken to maintain punctuality and regularity for conducting internal and

external audits. Internal audits are done by the internal audit committee of the institution and it comprises of Principal, Bursar, a teacher member of the finance committee, accountant and cashier. Internal audit committee sits at least once in a financial year to check and verify financial transactions carried out during the year. In this process, main emphasis is given on the kinds of funds received from external sources, particularly from UGC and Higher Education Department of the State Government and the expenditures that are made from these grants. However, expenditure incurred on construction, purchase of books and laboratory instruments, purchase of furniture made out of college's own fund are also taken up for scrutiny and verification in the process of internal audits. External audits are conducted by government appointed auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our institution maintains a specific structure for mobilization of funds and the optimal utilization of resources. It is the key of maintaining the operational functions indeed.Tuition fees for different programmes are fixed by the Govt. and the college has no power to modify it. Also, fifty percent of the collection is to be mandatorily deposited to the Govt. account. As our students come

from the rural background, revenue generation through fees collection is not just feasible.But, still we maintain a rule of concession of tuition fees up to full, half and quarter level. Some students with high degree of proficiency in games are also given the benefit of such concession.

Thus, given huge demand for funds for various kinds of needs college authority has to look for alternative possible ways and means of resource mobilisation. In 2021-22, neither any effort are undertaken nor any fund received from any external sources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Team IQAC of our college sincerely reviews the institutional strategies and processes throughout every academic session. Academic subcommittee and each departmental head assist the team to smoothly review the process.

We insistevery department to organise webinars, seminars and workshops focusing special issues. Such discussions helpthe students a lot. To keep students energetic, Department of Physical Educationarranged a workshops regardingwellness practice during pandemic. The Department of History also organised a webinar on 'Debating Mughal Historiography'.

To maintain overall quality of the college, we took some different strategies for the students. They were given some opportunities to discuss with some professionals regarding yoga and fitness, knowing dementia, knowing Covid protocols etc. We discovered that the knowledge expanded from the bookish area and our students enjoyed such discussions to the fullest.

Online cultural competition and programme on gender sensitisation were also held in this session. TeamNSS organised a special camp in the neighbourhood village on different social issues.They served the community through this venture.

We have faced turmoil to tussle between offline and online mode of operations. So the primaryaction plan may not be reached fully. But stillthe quality enhancement of our college was done in its own way.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has its own mechanism of monitoring its teachinglearning process. It generally follows the academic calendar provided by the University of Calcutta. The academic subcommittee and IQAC planned its own activity schedule of teaching-learning on the basis of the provided academic calendar. The routine committee made the timetable twice for the students as they were having problems regarding online classes. Our teachers made the schedule flexible and student-friendly. All the teachers took their respective classes using the modern online teaching platforms and tools. IQAC launched its own youtube channel where all the webinars have been uploaded. Webinars and workshops have been continued in regular interval. When the college started functioning in offline mode, the committee again made another routine fitting the new norms. There is an examination committee to make the exam procedure smooth. The internal examinations, the tutorials and the theory examinations were held in blended mode and the committee successfully completed its operations with the help of the efficient teachers and non-teaching staff of the college. IQAC reviewed the periodic learning outcomes of the students. Theteam asked each department to take special care of their weaker students. All these programmes motivated them.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of   **B. Any 3 of the above**

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality initiatives
with other institution(s) Participation in NIRF
any other quality audit recognized by state,
national or international agencies (ISO
Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college has a great tradition of maintaining gender equity. The college tries to ensurethe safety and security measures for the female students. 1.We have CCTV cameras for the safety management of specially the girl students. 2.We have a well organised common room for the girls. 3.There is a sanitary napkin vending machine in their common room. 4.Separate toilet complex for both female staff and students 5.Female staff to look after emergency health-related needs of female students. Female staff of the college accompanies girl students tothe hospital if they require medical aid. 6.The college is equipped to address grievances related to gender-based harassment through its active Internal Complaints Cell and Gender Sensitization Cell. However, no such grievances have yet been reported. 7.The faculty members try hard to motivate them to persue in higher studies throughout the year. As it is a rural college, we feel that it's our foremost duty to spread the basic awareness regarding gender sensitisation. This year we organised a student debate on"Vocational Education for Women must be Included in the Curricula of Higher Learning Institutions" and aposter competition on"My Understanding of Gender Equality." Both male and female students participated in the programmes.

File Description	Documents
Annual gender sensitization action plan	Annual Gender Sensitisation Plan 2021-2022: 1. To spread the basic awareness regarding gender sensitisation among all the students and the community. 2. Seminars, workshops, cultural programmes will be the major tools to promote the vibe. 3. To engage specially the male students in the awareness campaign so that the construction of equality will be grown within. 4. To organise a workshop or a seminar/webinar on women empowerment.5. Student programmes on such issues
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	a. CCTV and security guard b. Counselling cell comprising of female teachers and Internal Complaints Cell and Gender Sensitisation Cell to address grievances specially from the female students. c. Common Rooms with adequate facilities. d. No day care centre e. Female staff to look after emergency health-related needs of female students.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

We have a E-waste management system. We have also done a MoU with an organisation to process the system technically.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

C. Any 2 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college planned to organise several programmes this year to address an inclusive environment among the students. But

unfortunately we could not be able to cater all the programmes to the students for the topsy tuvey schedule of the college. The Department of Philosophy organised a discussion with the students on the tolerance and perseverance depicted in the Eastern Philosophical approach. The NSS volunteers adopted a village nearby to do a survey on socioeconomic issues. The students celebrated different cultural programmes and competition under the supervision of the teachers of Cultural Committee. The language departments celebrated 'International Mother Language Day' .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Each year team IQAC organises special lectures on values, rights, duties and responsibilities of the citizens for both the students and the teachers. Faculty members of the department of Political Science generally take the responsibility to deliver the lectures in newer ways. This year unfortunately we could not be able to organise such programme. Only the students have been trained to participate in the 'Youth Parliament' programme where they have been sensitised about the rights and duties of the citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   **4.**

D. Any 1 of the above

Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. **Republic Day and Independence Day**
2. **International Mother Language Day**
3. **International Women's Day**
4. **Cultural programme for Birth Anniversary of Kaviguru Rabindranath Tagore**
5. **Basanta Utsav**
6. **Homage to Iswarchandra Vidyasagar**
7. **College Foundation Day**
8. **Annual Sports**
9. **Annual Cultural Programme**
10. **College Social These programmes are observed each year through offline or online mode by the faculty members, non teaching staff and students jointly.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1 Title : Alumni Ambassador Objectives: To inculcate enthusiasm

among the present students to pursue in different career-spheres. The Context: The major goal of the college is to upliftacademic growth of students breaking the geographical and social barrier.To address the gap, college initiated connecting present students with their seniors who have taken up jobs and pursued higher studies. The Practice: The practice involves DOWNWARD FILTRATION THEORY where alumni of the college work as catalyst toencourage present students towards job-market and higher studies. Evidence of success:Generated curiosity and enthusiasm among present students. Problems encountered and Resources Required: Lack of books, computers, resources and technical guides for higher education are the main problems.

2 Title: Aesthetic Consciousness: Elevation and Expansion Objective: To beautify the campus using internal resources. The Context:We wantedto engage the students in college beautification with theirpaintings, posters andhandcrafts. The Practice: Paintings,posters and handcrafted items were mounted on various rooms and walls of the college building.The corridors and the pathways are decorated with'alpana'. Evidence of success: 1.Graffiti covered up damaged areas 2. Imaginative power increased. 3. Teacher-student bond strenghthened. Problems encountered and Resources Required: Morestationary and innovative tools are required.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institute narrates a tale of community involvement to bring higher education for the locals. Since its inception, a special focus was given to elevate women's higher education aspiration. The institution has successfully managed to provide safe, inclusive and progressive space for female students. The data reflects female student holds majorityof new enrollment. The college has active internal compliance cell, anti-ragging cell and gender sensitisationcell to ensure an open and safe campus for all. The institution is actively upgrading its resources to match student's demand.The campus has now built upscience building.It also proactively helps students to receive the scholarships from different sectors.This institute continuously arranges student

centric programmes, skillenhancementactivities, parents meeting for their overalldevelopment and preparation for further education.

The year 2021-2022 signifies crossroad between the scare of covid pandemic, online education and returning to campus education with caution. The college authority maintained strict policy to enforce safe distancing, use a face mask and sanitation. Coming back to campus was also celebrated by beautification and new plantation of the campus. Above all, the faculty members and the non-teaching staff can boast of the comfortable work environment of the college till date.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Udaynarayanpur Madhabilata Mahavidyalaya has multiple methods to deliver an effective curriculum in the colleges. From the very beginning of an academic session, departmental heads conducted a meeting to talk over the themes and topics in the courses are distributed among the teachers. How many classes will be granted for each topic is decided according to the CBCS syllabus. College administration through the routine committee provides a well-constructed weekly routine for each semester/year for the UG courses. A good number of visiting professors are in touch with several departments of the institution. We have a large central library in our college with plentiful monographs. We have couple of smart classrooms and faculty members regularly utilize this facility. Various classroom teaching methods are regularly used for the effective delivery of the curriculum. These include:

- **Chalk and Blackboard method.**
- **Use of Scientific models and charts for effective delivery.**
- **Group discussions amongst the students during the class.**
- **Micro-teaching and students seminar related to curriculum.**
- **Paper presentation by the students.**
- **Proper and adequate instrumentation facility given to the students of Science Departments for their practical classes.**
- **Educational excursions and field works need based survey programs coordinated by the Departments.**
- **Seminars and special talks by experts**

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar is an integral part of our institution. We

sincerely have made the calendar for every academic session. University of Calcutta had prepared the core calendar and after that several departments and their fellow faculty members of our college modified it in their own suitable way. We distribute the modified calendar to every students of our institution before the commencement of the Academic Session via our college website. Primarily we follow the examination procedure based on the university instruction. But we maintain the progress record of each student by following our academic plan. Firstly the orientation is done before each semester. Then comes the distribution of lesson plans among the students. After that, the teaching learning flows in its own way. Before commencement of the examination, we do a parent-teacher meet regarding the students' academics, attendance record, behaviourial parts etc. Then they go through the examination part (Internal and Tutorial). All the teachers try to solve every single doubt and correct their problems thoroughly.Thus the Continous Internal Evaluationcomes to the completion.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

5%

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

84

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

We have different isssues relevant to Professional Ethics, Gender, Human Values, environment and sustainability into the curriculam.There is a compulsory course for 2nd semester students on Environmental Science offered by the University of Calcutta.To inculcate said issues among the students, different cells of the college along with IQAC, conducted some programmes during this academic year.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

626

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	http://udaynarayanpurmahavidyalaya.org/UploadedFiles/886522AStudent'%20Feedback%20Analysis%20Report%20-%20SUMMARY.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

891

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

256

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Following strategies are adopted for improving academic performance of the slow learners:-

- **Special attention is given to the students in the classes, who are identified as the weaker students. Doubts and personal difficulties regarding the subject are solved in the classes.**
- **In the start of the session fundamentals are taught for the better understanding of the subject. Concepts which could not be grasped easily are repeated in consequent classes.**
- **Extra classes are conducted for the full coverage of the syllabus where the involvement of the students is ensured which results in the interactive teaching- learning process**
- **Advanced learners are motivated to strive for higher goals. They are provided with additional inputs for better career planning and growth like:**
- **Different departments organise student seminars, group discussions, wall magazines, on selected topics, technical quizzes to develop analytical and problem solving abilities in them and thereby to improve their presentation skills.**
- **Encouraging them with extra care to obtain University ranks.**
- **Use of Proctors in Teaching Learning Process:Advanced learners are encouraged to become proctors. Proctors are the advanced students of the class who help other students to learn.**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1627	18

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning is promoted through:

Summing –up of class-lectures by students

- Completing assignments/ projects[Department of Geography, English, Education and Political Science etc.]
- Undertaking field-survey and project-work [Department of Geography, Environment etc.]
- Analysis of experiments after practical classes [Department of Geography, Science etc.]
- Discussing a video clip/ performance after watching it [Social studies and humanity]
- Evaluating films shown for the purpose of classroom teaching or promotion of awareness[humanity departments
- Participative learning is done in the following ways:-

- Participation in :

- Inter College Youth parliament debate
- Inter college Quiz Competition
- Various Cultural programmes such as Fresher's Welcome, Celebration of Teachers' day, Saraswati Puja, Annual Social Programme, Basantautsav, RabindraJayanti and organisation of Blood Donation Camp etc.
- Sports activities and competitions
- Extension activities such as NSS
- Preparing Charts/ posters
- Publication of departmental wall magazines and annual college magazine Problem-solving learning is used in the following ways:-
- Inviting students to solve a problem which involves critical thinking [Department of Geography, Philosophy(

```
    Logic), Science].
  ○ Solving problems on different topics raised by the
    students(All department).
```

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To facilitate teaching- learning process, the college makes use of ICT. The college faculty uses audio-visual aids like use of smart classrooms and projectors in teaching. The college provides internet facilities to all students and teachers for acquiring advanced knowledge and skill.The teachers took classes via different online platforms like whatsapp group, google meet, zoom etc. during thepandemic period. They also took tests using testmoz, quizz, google forms, mentimetre etc. The college also provide an youtube channel where important lectures and discussions have been uploaded for thebenefit of the students. This year the classes were held in blended mode. So the ICT techniques both in online and offline modes helped to accelerate the teaching learning process.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://udaynarayanpurmahavidyalaya.org/doc/Description%20of%20the%20ICT%20enabled%20tools%20for%20effective%20teaching.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

105

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **The college strictly adheres to the University's prescribed rule regarding holding of internal assessment.**
- **Short answer type questions are preferred in Internal Assessment to eliminate subjectivity of evaluation. Also utmost care is taken to avoid leniency.**
- **Evaluated scripts are shown to students to make them aware of their lapses. Teacher-examiners discuss the errors and justify the score in the class to ensure that the students find the evaluation unbiased and transparent. Students are thus given scope to be satisfied that their answer scripts have been properly evaluated and they can interact with the teachers in case they have any point of disagreement.**
- **The parents are informed if the performance of a student is very poor.**
- **Various academic programmes like Quiz competitions, essay writing and current affairs competitions are organised in which students are assessed.**
- **Collaborating group work, field work, excursion reports and students' presentations have been made an essential part of most courses. Project work is also increasing a part of most courses like Geography, Education, History, Political Science etc.**
- **In University Practical examination, help of subject experts from other colleges are taken for the sake of transparency.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the college- level, the students are provided with correct answer-scripts by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. If there is any tabulation related error in the assessment, corrections are duly made by the examiners and the corrected marks are officially posted against the name of the concerned student. The parent-teacher meeting is a regular phenomenon for the First year students. If there is a marked discrepancy between class performance and performance in examination of a student, teachers consider it to be their responsibility to identify the cause behind such discrepancy.

As regards external examination, the students appear in examination at a venue other than their college. The answer scripts bear code marks to maintain confidentiality of evaluation and examiners other than the teachers of their college evaluate the scripts within a given time frame. After the publication of results the students can apply for review. The college gives wide publicity to the dateand processes of applying for the review and the FSI. A student can also file RTI regarding his/her scripts. There is a clear notification regarding RTI in the college website.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to the teachers and the students. Mechanism of communication of course outcomes are: Decided in the Academic Sub Committee meeting by the Head of the Departments. Posted in the college website Posted in the college notice board Intimated to the students in the class room

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcomes, programme specific outcomes and course outcomes are duly evaluated by the institution. One of the methods that our college follows while doing so is the assessment of teaching-learning on the basis of student feedback system. Our college has a grievance Redressal Cell, where the students can also place their problems at any point of time while studying. Parent teacher meeting is organised by individual departments. The institution keeps a record of a programme outcome achievement. Organising class-tests and quizzes, seminars, webinars, workshops etc areparts of the improvement scheme. In order to achieve programme outcomes, some departments of the college hold interview to ensure quality of students enrolled and for a better pass percentage as well as reputation of the college. The IQAC of the college publishes an overall academic report, which is displayed on the college website as part of the mechanism of communication which states the level of attainment of programme outcomes among many others.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

283

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/spreadsheets/d/14-YZcirtOmJ2VwygNQEDFWZ1Mfjympj838WMWEwmIGo/edit#gid=876294007

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

08

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the period from July 2021 to June 2022, the NSS unit of Udaynarayanpur Madhabilata Mahavidyalaya took significant strides in community development and social service. One notable achievement was the successful execution of a 7-day special camp held from 25th March 2022 to 31st March 2022.The camp kicked off with a comprehensive household survey. NSS volunteers, armed with knowledge and compassion, engaged with the villagers to collect vital health-related data. The survey aimed to identify prevalent health issues and raise awareness about healthy living practices. Another essential aspect of the camp was the cleaning program conducted in the traditional temple of the area.As advocates of education, the NSS unit organized free coaching sessions for school-going children in the vicinity. Furthermore, the NSS unit took a keen interest in the holistic development of children in the village. In pursuit of this goal, they distributed educational aids among the young learners, including books, stationery, and other essential learning materials.TheNSS unit took up a green initiative during the camp. They actively participated in tree plantation drives within the village. Through their active participation in various community-centric activities, the NSS volunteers gained invaluable social experiences.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

38

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college recognises teaching-learning processes as the cornerstone of an educational institution. In order to facilitate said processes, the institution has sixteen spacious and fully functional classrooms. The teaching practice combines traditional chalk and lecture methods with digital modes to enhance learning experience. Three classrooms are fully equipped with ICT facilities. Overhead LCD projectors and sound system are present.The institution also has a virtual classroom run by the Admitek Genius software. There are four well-equipped laboratories to aid practical learning for the students.The library is well-stocked with booksfor students and teachers of all departments.To garner enthusiasm for sports in all students, the institution providesa large playground (Size 100 x 55 Square Meter) as well as a well-equipped mini indoor games hall. The Department of Music is equipped with several musical instruments [Khol ,Pakhawaj, Tabla, Tanpura and Harmonium] for the seamless transition from theory to practise in the teaching-learning of music.UdaynarayanpurMadhabilataMahavidyalaya has a rural location wherepower exigencies are an everyday occurrence. In order to prevent disruption of classes owing to frequent power cuts, the institution has arranged for a generator [30 KV] which provides adequate power back up to run classes efficiently.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Each and every year the Cultural Committee of the college organises an Annual Cultural Competition and rewards the students to ignite their interest in different cultural activities. Besides, College Foundation Day, Rabindra Jayanti, Basanta Utsav etc. are celebrated with cultural activities. Although the college was closed due to COVID 19 Pandemic, various cultural programmes and competitions were organized throughout the year in online mode. Students with potential were groomed online for quiz, debate etc. by the expert teachers of the college. Usually, the students of the college are very enthusiastic about

participating in inter-college competitions and they have earned
outstanding performance record so far. There is a music room
(Size 8 x 8 Square Feet) where students regularly practise music.
There is a playground (Size 100 x 55 Square Meter) in the
college premise, where students regularly practise athletics, Kho-
Kho, Volley ball, Kabaddi, Cricket, Football, Badminton
etc.Participation in Yoga & Gymnastics is also encouraged among
the students. There is a hall (Size: 30 x 21 Square Feet) the
Department of Physical Education uses as Yoga centre and for
practising Gymnastic skills. The Department has also a Mini
Indoor Games Hall (Size: 30 x 22 Square Feet).

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.63175

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is now automated using Integrated Library Management System (ILMS).In the year of 2020, open source software named KOHA (version: 18.11.10.000) has been installed.It is a customized version, customized by BIA (Bengal Library Association. It now provides open access to the faculty, staff and students through in house OPAC system and we are progressing towards fuller automation with services of 24/7 access and 24 x 7 x 365 OPAC search.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.59

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

19

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution updates its IT infrastructure with time and need. It maintains its accounts, administrative and several academic activities and student management system in a digitized way.Computers are interconnected with LAN and stable internet connectivity is available. Now the campus has password protected Wi-Fi facility with three Wireless access points.The virtual classroom is run on advanced software namely Admitek Genius software.The library is now fully automated, run on open source software named KOHA (version: 18.11.10.000) and provides open access to the faculty, staff and students through in house OPAC system.Besides, there are adigital notice board, 24 hoursCCTV surveillance, 6 printers,two Xerox machines etc.

Thebandwidth of internet connection isnow available with 100 MBPS.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

29.11782

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The library has log books to record footfall as well as books borrowed by students and teachers of the institution. The maintenance of log books for the laboratories occurs at departmental level. Stocks of equipment are maintained and hired technicians called in to repair faulty equipment whenever necessary. The computers are furnished with anti-virus packs, renewed immediately on their expiration. A log of furniture is also maintained by thecollege and hired carpenters aid in the fixing of damaged and/or broken furniture. The department of Physical Education and Music keep track of sports equipments and instruments and the college hires technicians for repair of said instruments whenever necessary.The College takes care that the classrooms are well-maintained and regularly cleaned. The lights, fans, benches, desks, chairs and boards are regularly checked and any problem, if found, is taken care of at the earliest. An Annual Maintenance Contract is in place for repair of gadgets. There are presently five water-purifiers and two water-coolers in the college. The maintenance of the water purifiers and generator are under an AMC with the concerned company

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

851

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

02

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

51

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

O

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univ ersity/state/national/internationa l level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

It was a regular practice of our college to facilitate students' representation and engagement in various administrative, cocurricular and extracurricular activities. They always participateactively in student council, Governing Body, IQAC, Cultural Committee, Sports Committee, Anti Ragging cell and Grievance Redressal Cell. The college authority organisea prize distribution ceremony each year to facilitate the young achievers in cultrural and sports sector. But in this year, each activity completely went online due to the pandemic. We organised online cultural competition and facilitated all of them in virtual mode. We also took their views in different administrative works when needed even though all programmes were held online.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

04

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We don't have any alumni association. But now we are standing at the verge of making this specific association. We parallelly are trying to keep a record of the student progression. Moreover, we have started a programme called 'Alumni Ambassador' which works under the motto of Alumni engagement programme. The enthusiastic and successful alumni of our college have started working with us in different sectors like book editing, teaching, giving motivational speech to their juniors. Thus a strong bondage has been formed.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of

the institution

VISION Fulfilling the dreams and aspirations of higher education of the youth, especially girls, by inculcating in them the knowledge and skills necessary for further academic progress and for employment.

MISSION To provide the students with adequate infrastructural facilities and learning resources, including classrooms, laboratories, toilets, books, equipment, etc., and to promote the Gross Enrolment ratio (GER) and the teaching-learning process in the college. To introduce subjects and courses commensurate with the need and demand of the locality, the capacity and infrastructure of the college, and the profile of the students. To provide quality teaching in a friendly and healthy environment. To review the progress through various mechanisms including evaluation of learning outcome, self-evaluation of the faculty, and collection of feedback from the students and the guardians.

To ensure that the college governing body, which acts as highest administrative authority, is formed as per rules of the West Bengal Universities and Colleges (Administration and Regulation) Act, 2017 where adequate representation of teachers, non-teaching staff and students are guaranteed. To ensure that all decisions related to teaching, learning, evaluation, extra-curricular activities, etc. for the students are to be taken on the basis of the recommendations and suggestions of the teachers' council and teachers' committees

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

A classic example of decentralisation and participative management is conducting the huge task of admission of new students to the undergraduate course. In the 1st step Principal advises teachers` council to form an admission committee with representativesfrom all departments, non-teaching staff and studentswith Principal as chairman. The admission committee takes up all issuesfor admission on the basis of the guidelines of UGC,

state government and affiliating University.Recommendations in this regard, if there is any, are then placed before the governing body (GB) of the college for approval and finalisation. After specific rules and procedures for admission are finalised in the GB. Details of admission programme, classification and division of dutiesamong the staff are prepared by the admission committee.Theprospectus committee thenprepares thecollege prospectus and website committee uploadsthenecessaryguidelinesandnotificationsin the college website. The prospectus committee and the website committee are comprised of the members of teaching and non-teaching staff.

Since 2020, due to the pandemic situation, counselling and admission procedure was held through online mode. A group of teachers worked rigorously to make the whole process successful, even in 2021-2022 too.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Due to the pandemic situation, institution feels that teaching-learning process and other services related to student scholarships, salaries of staff should not be disrupted. Consequently, suitable plans were undertaken for conducting online teaching-learning process, getting information about students need, grievances, verification of students' scholarship applications and staff salary claims and bills through online mode. We had to continue this strategy in 2021-2022 as this academic session was conducted through blended mode.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning system of our college is mainly based on the rules and regulations of the State Goverment and the affiliating University. In terms of First Statutes, 1979 of the University of Calcutta, and now in line with West Bengal Universities and Colleges (Admission and Regulations) Rules,2017, the administrative responsibilities lie upon the Governing Body(GB). It is constituted and formed as per norms of the Govt. nominees, nominees of the affiliating University, representative of teachers, non teaching staff, students and Principal as the ex-officio Secretary. The powers and functions of GB is specifically mentioned in the statutes.

The Finance Committee, Academic Sub committee, Purchase Committee have been formed under the consideration of GB for smooth and transparent functioning of the institution. There is a Teachers' Council (TC) which works as a bridge between the teachers and the authority. There are different sub committees within the TC for organising different sectors. Library Advisory Committee deals all the issues related to library.Anti Ragging Committee, Grievance Redressal Committee,Councelling Committee and Gender Sensitisation Cell are formed on the basis ofUGC guidelines. These are formed to provide 'student support'.

We have the IQAC to monitor all the academic and administrative sectors.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

i) There is an Employees Credit Cooperative Society for the teaching and non-teaching staff of the college. It provides loans and advances to the staff members up to Rs.8lakh on easier terms and conditions.

ii) A system of free medical check-up facility for the staff and the students was introduced from the middle of 2019 but it has been discontinued since March, 2020 when Pandemic began.

iii) Teaching and non-teaching staff of the college are being included in 'Swasthya Sathi Scheme' and 'West Bengal Health Scheme' of state government. They provide cashless medical treatment facility for the staff themselves and their respective family members in designated hospitals.

iv) Financial assistance up to Rs. 10,000/ from college fund for emergency health and urgent causes are being given to the staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

07

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File]

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is a well designed and fully operational performance appraisal system for both teaching and non teaching staff of the college. Report on the respective performances at the institution of all the staff are collected annually. For the teaching staff, information are collected for each academic session on issues like number of days attended, number of leaves taken, number of classes taken,method and mode of online classestaken, usage of modern teaching aids, percentage of syllabus covered,association with extra curicular activities, developement works of the institution etc.

For the non teaching staff, it mainly comprises of the office management system, e-governance, welfare measures, student-office relationship etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In respect of conducting financial audits both internally and externally, institute's objective is to follow adequate and

necessary steps for maintaining financial discipline. Care is taken to maintain punctuality and regularity for conducting internal and external audits. Internal audits are done by the internal audit committee of the institution and it comprises of Principal, Bursar, a teacher member of the finance committee, accountant and cashier. Internal audit committee sits at least once in a financial year to check and verify financial transactions carried out during the year. In this process, main emphasis is given on the kinds of funds received from external sources, particularly from UGC and Higher Education Department of the State Government and the expenditures that are made from these grants. However, expenditure incurred on construction, purchase of books and laboratory instruments, purchase of furniture made out of college's own fund are also taken up for scrutiny and verification in the process of internal audits. External audits are conducted by government appointed auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our institution maintains a specific structure for mobilization of funds and the optimal utilization of resources. It is the key of maintaining the operational functions indeed.Tuition fees for

different programmes are fixed by the Govt. and the college has
no power to modify it. Also, fifty percent of the collection is
to be mandatorily deposited to the Govt. account. As our students
come from the rural background, revenue generation through fees
collection is not just feasible.But, still we maintain a rule of
concession of tuition fees up to full, half and quarter level.
Some students with high degree of proficiency in games are also
given the benefit of such concession.

Thus, given huge demand for funds for various kinds of needs
college authority has to look for alternative possible ways and
means of resource mobilisation. In 2021-22, neither any effort
are undertaken nor any fund received from any external sources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Team IQAC of our college sincerely reviews the institutional
strategies and processes throughout every academic session.
Academic subcommittee and each departmental head assist the team
to smoothly review the process.

We insistevery department to organise webinars, seminars and
workshops focusing special issues. Such discussions helpthe
students a lot. To keep students energetic, Department of
Physical Educationarranged a workshops regardingwellness practice
during pandemic. The Department of History also organised a
webinar on 'Debating Mughal Historiography'.

To maintain overall quality of the college, we took some
different strategies for the students. They were given some
opportunities to discuss with some professionals regarding yoga
and fitness, knowing dementia, knowing Covid protocols etc. We
discovered that the knowledge expanded from the bookish area and
our students enjoyed such discussions to the fullest.

Online cultural competition and programme on gender sensitisation
were also held in this session. TeamNSS organised a special camp

in the neighbourhood village on different social issues.They served the community through this venture.

We have faced turmoil to tussle between offline and online mode of operations. So the primaryaction plan may not be reached fully. But stillthe quality enhancement of our college was done in its own way.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has its own mechanism of monitoring its teachinglearning process. It generally follows the academic calendar provided by the University of Calcutta. The academic subcommittee and IQAC planned its own activity schedule of teaching-learning on the basis of the provided academic calendar. The routine committee made the timetable twice for the students as they were having problems regarding online classes. Our teachers made the schedule flexible and student-friendly. All the teachers took their respective classes using the modern online teaching platforms and tools. IQAC launched its own youtube channel where all the webinars have been uploaded. Webinars and workshops have been continued in regular interval. When the college started functioning in offline mode, the committee again made another routine fitting the new norms. There is an examination committee to make the exam procedure smooth. The internal examinations, the tutorials and the theory examinations were held in blended mode and the committee successfully completed its operations with the help of the efficient teachers and non-teaching staff of the college. IQAC reviewed the periodic learning outcomes of the students. Theteam asked each department to take special care of their weaker students. All these programmes motivated them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college has a great tradition of maintaining gender equity. The college tries to ensurethe safety and security measures for the female students. 1.We have CCTV cameras for the safety management of specially the girl students. 2.We have a well organised common room for the girls. 3.There is a sanitary napkin vending machine in their common room. 4.Separate toilet complex for both female staff and students 5.Female staff to look after emergency health-related needs of female students. Female staff of the college accompanies girl students tothe hospital if they require medical aid. 6.The college is equipped to address

grievances related to gender-based harassment through its active Internal Complaints Cell and Gender Sensitization Cell. However, no such grievances have yet been reported. 7.The faculty members try hard to motivate them to persue in higher studies throghout the year. As it is a rural college, we feel that it's our foremost duty to spread the basic awareness regarding gender sensitisation. This year we organised a student debate on"Vocational Education for Women must be Included in the Curricula of Higher Learning Institutions" and aposter competition on"My Understanding of Gender Equality." Both male and female students participated in the programmes.

File Description	Documents
Annual gender sensitization action plan	Annual Gender Sensitisation Plan 2021-2022: 1. To spread the basic awareness regarding gender sensitisation among all the students and the community. 2. Seminars, workshops, cultural programmes will be the major tools to promote the vibe. 3. To engage specially the male students in the awareness campaign so that the construction of equality will be grown within. 4. To organise a workshop or a seminar/webinar on women empowerment.5. Student programmes on such issues
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	a. CCTV and security guard b. Counselling cell comprising of female teachers and Internal Complaints Cell and Gender Sensitisation Cell to address grievances specially from the female students. c. Common Rooms with adequate facilities. d. No day care centre e. Female staff to look after emergency health-related needs of female students.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

We have a E-waste management system. We have also done a MoU with an organisation to process the system technically.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic**	**A. Any 4 or All of the above**

5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college planned to organise several programmes this year to address an inclusive environment among the students. But unfortunately we could not be able to cater all the programmes to the students for the topsy tuvey schedule of the college. The Department of Philosophy organised a discussion with the students on the tolerance and perseverance depicted in the Eastern Philosophical approach. The NSS volunteers adopted a village nearby to do a survey on socioeconomic issues. The students celebrated different cultural programmes and competition under the supervision of the teachers of Cultural Committee. The language departments celebrated 'International Mother Language Day' .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Each year team IQAC organises special lectures on values, rights, duties and responsibilities of the citizens for both the students and the teachers. Faculty members of the department of Political Science generally take the responsibility to deliver the lectures in newer ways. This year unfortunately we could not be able to

organise such programme. Only the students have been trained to participate in the 'Youth Parliament' programme where they have been sensitised about the rights and duties of the citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Republic Day and Independence Day
2. International Mother Language Day
3. International Women's Day
4. Cultural programme for Birth Anniversary of Kaviguru Rabindranath Tagore
5. Basanta Utsav

6. Homage to Iswarchandra Vidyasagar
7. College Foundation Day
8. Annual Sports
9. Annual Cultural Programme
10. College Social These programmes are observed each year through offline or online mode by the faculty members, non teaching staff and students jointly.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1 Title : Alumni Ambassador Objectives: To inculcate enthusiasm among the present students to pursue in different career-spheres. The Context: The major goal of the college is to upliftacademic growth of students breaking the geographical and social barrier.To address the gap, college initiated connecting present students with their seniors who have taken up jobs and pursued higher studies. The Practice: The practice involves DOWNWARD FILTRATION THEORY where alumni of the college work as catalyst toencourage present students towards job-market and higher studies. Evidence of success:Generated curiosity and enthusiasm among present students. Problems encountered and Resources Required: Lack of books, computers, resources and technical guides for higher education are the main problems.

2 Title: Aesthetic Consciousness: Elevation and Expansion Objective: To beautify the campus using internal resources. The Context:We wantedto engage the students in college beautification with theirpaintings, posters andhandcrafts. The Practice: Paintings,posters and handcrafted items were mounted on various rooms and walls of the college building.The corridors and the pathways are decorated with'alpana'. Evidence of success: 1.Graffiti covered up damaged areas 2. Imaginative power increased. 3. Teacher-student bond strenghthened. Problems

encountered and Resources Required: Morestationary and innovative tools are required.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institute narrates a tale of community involvement to bring higher education for the locals. Since its inception, a special focus was given to elevate women's higher education aspiration. The institution has successfully managed to provide safe, inclusive and progressive space for female students. The data reflects female student holds majorityof new enrollment. The college has active internal compliance cell, anti-ragging cell and gender sensitisationcell to ensure an open and safe campus for all. The institution is actively upgrading its resources to match student's demand.The campus has now built upscience building.It also proactively helps students to receive the scholarships from different sectors.This institute continuously arranges student centric programmes, skillenhancementactivities, parents meeting for their overalldevelopment and preparation for further education.

The year 2021-2022 signifies crossroad between the scare of covid pandemic, online education and returning to campus education with caution. The college authority maintained strict policy to enforce safe distancing, use a face mask and sanitation. Coming back to campus was also celebrated by beautification and new plantation of the campus. Above all, the faculty members and the non-teaching staff can boast of the comfortable work environment of the college till date.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Future Plan 2022-2023

1Introduction of a few value added and skill enhancement courses along wth the existing one.

2. Local people centric extension activities can be done.NSS may conduct any training or social work on the basis of the requirements of the local people. (Like training of organic farming, vermicompost or disaster management etc.)

3. Upgradation of existing smart classroom.

4. Installation of solar panel.

5. Installation of ACs in library.

6. To introduce waste management system.

7.New unit for NSS.

8.To introduce new Women Empowerment Activities,such as, to create awareness among the girls about their civic rights,self defenceetc.

9. Outreach programs may be conducted at departmental and college level.

10. Research Cell of the college may take new initiatives regarding college publications.